

GOVERNMENT OF TRIPURA
TRIBAL RESEARCH AND CULTURAL INSTITUTE

Lake Chowmuhani, Krishnanagar, Agartala-799001

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Dated, Agartala. 12/4/2018

NOTICE(2nd Call)

Proposals are invited from experienced Recording Agencies/Cultural Organization for Recording/Audio-Video Documentation and production of Audio-Video CDs on different Songs of the Tribal dances of Tripura.

Complete details specification, terms and conditions are available in the website www.trci.tripura.gov.in or can be collected from the office of the undersigned on any working days from 10:30 am to 5:30 pm.

Tenderers who have submitted the proposal in response of earlier notice published on 14.01.2018 is not required submitting the proposal again.

Last date for submission of the proposal on 27.04.2018 up to 5:30 PM.


(S. Debbarma)

Director

Tribal Research and Cultural Institute
Govt. of Tripura

TERMS OF REFERENCE & CONDITIONS FOR AUDIO- VIDEO DOCUMENTATION OF TRIBAL FOLK SONGS & FOLK DANCE OF TRIPURA.

1. Application/proposal should contain

- a. Full bio-data of the Applicant/Agency/Cultural Organization with details of experience in recording and production of Audio- Video Albums.
- b. Synopsis, break up of expenditure (with in Rs.4.00 lakhs), detail plan along with name of the Artists/Cultural Troupe for each dance.
- c. If the applicant is a company, a copy of the certificate of incorporation along with a copy of the Memorandum and Articles of Association should be submitted with the application. In case of a partnership firm, a copy of the partnership deed and the certificate of registration, if any should be submitted.
- d. Attested copy of ration card/PAN card/Voter's ID card or Passport as proof of residence of the applicant.
- e. The Applicant/Agency/Cultural Organisation should submit experience certificate along with sample of earlier work.

2. Terms and Conditions

- a) The application/Proposal should contain each of the enclosures as mentioned in Sl No.3 (a-e). Application/proposal without the above mentioned enclosures will be rejected.
- b) The length of the album will be as per requirements of the songs or maximum 10 Minutes & minimum 20 nos. Folksong of different dances of the Tribes of Tripura.
- c) During the production process the highest technical standards should be maintained for a high quality output in MP3 & MP4 format.
- d) The lyrics of the songs should be submitted by the Entrusted Applicant/Agency/Cultural Organisation within 15(fifteen) days of issuance of work order which is subject to be modified by the Expert Committee constituted by the TR&CI.
- e) Final approval should be taken from TR&CI regarding Lyrics and Cultural Artists/troupes before recording.
- f) The completed Audio-Video CD should be deposited to this Institute within 120 days from the date of entrustment of the work order and no request for extension of time will be entertained, failing which Earnest money will be forfeited.
- g) The recorded Audio -Video CD which would be submitted will be reviewed by the expert Committee. The Entrusted Recording Agencies/Cultural Organisation will be liable to rectify/re-record any part or entire Audio-Video albums if it is found not up to the mark to in view of the Institute.
- h) At the time of final submission, the Recording Agencies/ Cultural Organisation will submit the following materials to TR&CI.
 1. 300 copies of the album with designed cover.
 2. All Raw Stock/Chip/Memory card used.
- i) A security deposit of **Rs.15,000/- (Rupees fifteen thousand) only** in the shape of Draft from any Nationalized Bank drawn in favour of **the Director, Tribal Research and Cultural Institute, Govt. of Tripura, Lake Chowmuhani, Agartala** should be deposited by the Recording Agency/Cultural Organisation along with the Tender paper.

