EXPRESSION OF INTEREST

Proposals are invited from renowned experienced Film Maker/Recording Agencies/Organization/Person for Recording Audio-Video Documentation of the projects are as follows:

1. Documentation of life and works of Maharaja Bir Bikram Kishore Manikya Bahadur, Tripura.
2. Audio-Visual documentation of traditional food practices among Tripuri Tribes of Tripura.
3. Video documentation of Cultural events of the Indigenous tribes of Tripura (throughout the year) Tripuri, Reang, Jamatia & Uchai Tribes of Tripura.

Complete detail specifications, terms of reference can be collected from the office of the undersigned on any working days from 10:30 am to 5:30 pm or from our website www.trci.tripura.gov.in

Last date for submission of proposal is 30.01.2020

(D. Debbarma)
Director
Tribal Research and Cultural Institute
Govt. of Tripura
TERMS OF REFERENCE AND SPECIFICATIONS

I) Audio-Video Documentation Of Life And Works Of Maharaja Bir Bikram Kishore Manikya Bahadur

II) Audio-Visual Documentation Of Traditional Food Practices Among Tripuri Tribes Of Tripura

III) Video Documentation Of Cultural Events Of The Tribes Of Tripura (Throughout The Year) Tripuri, Reang, Jamatia & Uchhi Tribes Of Tripura.

1. Full bio-data of the Applicant/Agency/Organization/person along with photocopy of the certificate of Registration issued by the competent authority.
2. Synopsis, break up of expenditure, detail work.
3. If the applicant is a company, a copy of the certificate of corporation along with a copy of the Memorandum and Articles of Association should be submitted with the application. In case of a partnership firm, a copy of the partnership deed and the certificate of the registration, if any should be submitted.
4. Attested copy of Ration Card/PAN card/Voter’s card or passport as proof of residence of the applicant.
5. Experience certificate on Audio-Video documentation in the relevant field along with sample copy of earlier work.
6. Name of Artists to be engaged in the project Audio-Video documentations should be from indigenous people of Tripura.
7. During the production process the highest technical standards should be maintained for a high quality output in MP4 format.
8. Duration of the Audio-Video documentation should be 1(one) hour each and it should be completed within 180 days after award of the work.
9. The Entrusted Recording Agencies/Cultural Organizations will be liable to rectify/re-record any part or entire Audio-Video albums if it is found not up to the mark in view of the Institute.
10. At the time of final submission, the Recording Agencies/Cultural Organization will submit the following materials to TR&CI against each of the work.

   a) 300 copies of the album with designed cover.
   b) A Hard Disk of Capacity: 500 GB/1 TB
   c) All Raw, Stock/Chip/Memory card used.

11. An earnest money of Rs.15,000/- (Rupees fifteen thousand) only in the shape of Demand Draft from any Nationals Bank/Regional Bank drawn in favour of the Director, Tribal Research and
Cultural Institute, Govt. of Tripura, Lake Chowmuhani, Agartala should be deposited by the Recording Agency/Cultural Organization along with the proposal.

12. Recording Agency/Cultural Organization who will be entrusted for the work are required to sign an agreement covering above terms and conditions with Tribal Research and Cultural Institute before taking up of the work.

I) In regard to documentation of life and works of prominent tribal artists/personalities/performers of Tripura.

i) Documentation will be on the life and works of Maharaja Bir Bikram Kishore Manikya Bahadur.
ii) Budget expenditure should not exceed beyond Rs.5.00 lakhs.
iii) Proposer should have a vast knowledge on Maharaja Bir Bikram Kishore Manikya Bahadur.
iv) Proposer should submit the script of the documentation works on the life of Maharaja Bir Bikram Kishore Manikya Bahadur in Kok-Borok language giving authentic source of information.
v) Information so provided should have documentary evidence etc to prove its authenticity.

II) As far as Audio-Visual documentation of traditional food practices among Tripuri Tribes of Tripura

i) Proposer should submit script in Kok-Borok language.
ii) Food items to be showcased and places to be visited while showcasing the traditional food item etc. with details work plan.
iii) The entire audio-visual documentation works should be completed within the budget of Rs.6.00 lakhs and within the time frame of 180 days from the date of issuance of work order.

III) Video documentation of Cultural events (throughout the year) of Tripuri, Reang, Jamatia & Uchai Tribes of Tripura.

i) Scripts to be asked from the intending proposers indicating tribes-wise major events performed in a year with name of such events.
ii) The manuscript on the said cultural events like indigenous Folkdances, Folksongs and Rignai, Risha and other cultural items should be submitted in Kok Borok language.
iii) Every such event proposed in the proposal for the tribes as mentioned above should be of 6-7 minutes duration and the entire work should be completed within the budget of Rs.5.00 lakhs and it should be completed within 180 days.

Selection: Selection will be done based on the overall rich content of the synopsis like detail script/manuscript/list of traditional cuisine, systematic methods of preparation of traditional food whichever is applicable, work plan, eligibility, experience and sample of earlier work etc. In this regard the decision of the Audio Visual Sub-Committee of Tribal Research and Cultural Institute will be final.

The undersigned reserves the rights either to accept or to reject any proposal without assigning any reason.

\[\text{(D. Debbarma)}\]

Director
Tribal Research and Cultural Institute
Govt. of Tripura